



CANNON BUILDING  
861 SILVER LAKE BLVD., SUITE 203  
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE  
**DEPARTMENT OF STATE**

DIVISION OF PROFESSIONAL REGULATION

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PUBLIC MEETING MINUTES:	<b>BOARD OF ARCHITECTS</b>
MEETING DATE AND TIME:	<b>Wednesday, July 11, 2012 at 1:30 p.m.</b>
PLACE:	<b>861 Silver Lake Blvd., Conference Room B, Second floor, Dover, Delaware</b>
MINUTES APPROVED:	<b>September 5, 2012</b>

**MEMBERS PRESENT**

Kenneth Freemark, RA, Professional Member, President  
Joseph Schorah, Public Member, Secretary  
Richard Wertz, RA, Professional Member  
Kevin Wilson, RA, Professional Member  
Brian Lewis, Public Member  
John Mateyko, RA, Professional Member  
Elizabeth Happoldt, Public Member  
Prameela Kaza, Public Member

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL**

Andrew Kerber, Deputy Attorney General  
Nicole M. Williams, Administrative Specialist II

**ABSENT**

Peter H. Jennings, RA, Professional Member

**OTHERS PRESENT**

Peter Lazor, RA  
Frances Siegel, RA  
Nancy Payne, DE Chapter of AIA

**Call to Order**

Mr. Freemark called the meeting to order at 1:37 p.m.

**Review and Approval of Minutes**

The Board reviewed the minutes of the June 6, 2012 meeting. Mr. Schorah made a motion to accept the minutes as submitted, seconded by Ms. Kaza. Motion carried unanimously. Mr. Mateyko was not present at the time to vote.

**Rule to Show Cause Hearings**

See attached hearing minutes below for Peter Lazor and Frances Siegel. Hearing for Michael Pellegrino was continued until the next available meeting.

**Unfinished Business**

**Status of Complaints**

07-03-11 – Mr. Freemark stated this complaint has been forwarded to the Attorney General's office for further review.

07-06-11 – Mr. Freemark stated this complaint has been closed by the Division.

07-02-11 – Review of Consent Agreement for Stephen King, Unlicensed Practice. The Board reviewed the consent agreement and accepted the consent as submitted.

**Review and Approval of Board Order for Clark H. Neuringer**

The Board signed the final order of Mr. Neuringer's Rule to Show Cause hearing on June 6, 2012 as submitted.

**New Business**

**New Complaints to Assign a Contact Person**

Complaint 07-02-12 for unlicensed activity assigned to Mr. Schorah.

**Review of Direct Application by Reciprocity**

Mr. Mateyko stated that he reviewed the application for Joel Chamberlain and the application was in order as he has met all the requirements for licensure. Mr. Schorah made a motion to approve Mr. Chamberlain for licensure, seconded by Ms. Kaza. Motion carried unanimously.

Mr. Wilson stated that he reviewed the application for Gregory Wawa and the application was in order as he has met all the requirements for licensure. Mr. Schorah made a motion to approve Mr. Chamberlain for licensure, seconded by Mr. Lewis. Motion carried unanimously.

Mr. Wilson reviewed the application to reapply for licensure for Richard Wilson. Mr. Wilson has only completed 18 HSW CE credits per Rule 6.5.1 and does not meet the requirements for reapplication per Section 311 of the statute. Per the Board, Ms. Williams will submit a letter of response to Mr. Wilson advising that he does not meet the requirements for reapplying and to sight the appropriate rule and law in the letter. Mr. Kerber will review the letter before it is sent to the applicant.

**Ratification of Certificate of Authorization Applications**

Mr. Schorah made a motion to ratify the certificate of authorization issued to Streetsense Architecture, LLC, seconded by Mr. Wertz. Motion carried unanimously.

**Ratification of Reciprocity Applications – NCARB Certificate**

Mr. Schorah made a motion, seconded by Mr. Wertz, to ratify the listing of issued licenses to NCARB Certified architects by reciprocity. Motion carried unanimously.

James Thompson  
Richard Ivy  
Michael Mace

James Alt  
Susan Lockyer  
Julie Kirsch

Kai Sheng  
Stephen O'Neill  
H. Carleton Godsey

Review of Application by Examination

Mr. Mateyko reviewed the application to sit for the ARE exam for Chidiebere Ugbam. Mr. Mateyko made a motion to approve Mr. Ugbam to sit for the ARE exam as his application was complete and he met all requirements for examination, seconded by Ms. Happoldt. Motion carried unanimously.

Discussion on Continuing Education Late Period Language

The Board tabled this matter until their next available meeting.

**Other Business Before the Board (for discussion only)**

There was no other business before the Board.

**Public Comment**

There was no public comment.

**Next Scheduled Meeting**

The next meeting will be held on September 5, 2012 at 1:30 p.m. in Conference Room B, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

**Adjournment**

With no further business before the board, Mr. Schorah made a motion to adjourn the meeting, seconded by Mr. Freemark. The motion carried unanimously. The meeting adjourned at 3:13 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Nicole M. Williams".

Nicole M. Williams  
Administrative Specialist II

### **HEARING – Peter Lazor**

The Delaware Board of Architects held a hearing on July 11, 2012 at 1:30 p.m. on the Second Floor in Conference Room B, Cannon Building, 861 Silver Lake Blvd., Dover, Delaware.

**PRESENT:** Kenneth Freemark, Brian Lewis, Kevin Wilson, Joseph Schorah, Richard Wertz, Elizabeth Happoldt, John Mateyko, Prameela Kaza

**PURPOSE:** Rules to Show Cause Hearing

**PRESIDING:** Kenneth Freemark, President

**BOARD STAFF:** Nicole Williams, Administrative Specialist II

**DEPUTY ATTORNEY GENERAL FOR THE BOARD:** Andrew Kerber, DAG.

**COURT REPORTER PRESENT:** No court reporter is required per 24 Del.C. §316(b) of the statute. There were no objections by the Board or Mr. Lazor.

**TIME STARTED:** 2:10 p.m.

Mr. Freemark stated for the record the purpose of the hearing to show cause as to why Mr. Lazor's Delaware architect registration should not be suspended or revoked due to noncompliance to the Board's continuing education audit. Mr. Kerber stated for the record that Mr. Lazor was present.

Mr. Lazor was sworn in by Andrew Kerber, Deputy Attorney General. Mr. Lazor pled his case to the Board. Mr. Lazor advised that he was initially licensed in 2008 and the letter he received at that time stated he was exempt from the continuing education (CE) requirement for the first renewal which he interpreted as that he did not have to complete CE for the period of 2009 to 2011. The Board cross-examined Mr. Lazor. Ms. Williams provided testimony regarding Mr. Lazor's license issuance letter and the renewal cycle. Mr. Kerber instructed the Board about the sanctions they have available regarding this matter. The board went off the record at 2:45 p.m. for deliberations.

The Board went back on the record at 2:50 p.m.

Mr. Schorah made a motion to fine Mr. Lazor \$ 750 for non-compliance to the CE and an additional \$100 for not maintaining a seal as required by 24 Del.C. §313 and accept his request to voluntarily surrender his license, seconded by Mr. Freemark. Motion carried unanimously.

The hearing adjourned at 2:51 p.m.

### **HEARING – Frances Siegel**

The Delaware Board of Architects held a hearing on July 11, 2012 at 2:30p.m. on the Second Floor in Conference Room A, Cannon Building, 861 Silver Lake Blvd., Dover, Delaware.

**PRESENT:** Kenneth Freemark, Brian Lewis, Kevin Wilson, Joseph Schorah, Richard Wertz, Elizabeth Happoldt, John Mateyko, Pameela Kaza

**PURPOSE:** Rules to Show Cause Hearing

**PRESIDING:** Kenneth Freemark, President

**BOARD STAFF:** Nicole Williams, Administrative Specialist II

**DEPUTY ATTORNEY GENERAL FOR THE BOARD:** Andrew Kerber, DAG.

**COURT REPORTER PRESENT:** No court reporter is required per 24 Del. C. §316(b) of the statute. There were no objections by the Board or Ms. Siegel.

**TIME STARTED:** 2:55 p.m.

Mr. Kerber stated for the record the purpose of the hearing to show cause as to why Ms. Siegel's Delaware architect registration should not be suspended or revoked due to noncompliance to the Board's continuing education audit. Mr. Kerber stated for the record that Mr. Siegel was present.

Ms. Siegel was sworn in by the Andrew Kerber. Ms. Siegel provided her testimony to the Board. The Board cross-examined Ms. Siegel. Ms. Siegel stated to the Board that she completed 16 health, safety, and welfare (HSW) credits within the renewal period of 8/1/2009 to 7/31/2011 and 20 HSW credits from 8/1/2011 to present. She pled to the Board to accept 8 HSW credits completed after 7/31/11 to satisfy this audit and to decrease the fine significantly. Ms. Williams provided testimony regarding Ms. Siegel's deficient continuing education credits in health, safety, and welfare. Mr. Kerber instructed the Board with the sanctions they have available regarding this matter. The Board went off the record at 3:02 p.m. for deliberations.

The Board went back on the record at 3:05 p.m.

Mr. Mateyko made a motion to fine her \$750 due within 60 days of the order for non-compliance to the CE audit, seconded by Mr. Wilson. Motion carried unanimously.

The hearing adjourned at 3:12 p.m.